



1. President – Presides at all Board meetings and monthly PTO meetings.
  - Appoint all Board formed Committee Chairs and where applicable Co-Chairs.
  - Exercise supervision over committees and that of the officers in order to ascertain that the objectives and purpose of PTO are carried out in the best possible manner.
  - All events and dates have to be approved by the President and Principal.
  - Receive a copy of the organization financial information and act as a secondary fiduciary signatory.
  - The President and Treasurer must approve all money disbursement.
  - Ensure all monies collected are counted by two people who are not related.
2. Vice President – Presides at meetings of the Board and/or monthly PTO meetings in the absence of the President and otherwise assists the President in the performance of his/her duties as requested.
  - Assist the President by acting as coordinator and liaison with assigned committees.
  - Serve as an ex-officio member of all committees.
  - Act as secondary signatory, with the Treasurer on all financial transactions requiring the disbursement of payment in the absence of the President.
3. Secretary – Maintain records, attendance, minutes, meeting announcements, etc.
  - Provide the monthly minutes to the PTO Board, school staff, and PTO members in a timely fashion.
  - Maintain a record of monthly agendas, minutes, and attendance of each meeting.
  - Keep an updated list of committee members with current contact information.
  - Receive and maintain financial statements.
  - Keep an updated list of membership with current contact information.
  - If there is no treasurer, act as secondary signatory along with president on all financial transitions temporarily until a treasurer is elected.
4. Treasurer – Maintain and review for accuracy and reasonableness all receipts and money disbursements throughout the academic year for the PTO organization.
  - Complete in entirety, the Grove Patterson Academy PTO Audit Worksheet.
  - Maintain and review for accuracy a general ledger of accounts.
  - Render a monthly financial statement to the President and Board members.
  - Provide a financial report at each PTO Board meeting.
  - Provide a financial report at each PTO meeting.
  - Act as a secondary signatory, with the President and/or Vice President on all financial transactions requiring the disbursement of payment.
  - Develop forms and an annual budget with input from the Board.
  - Ensure that all deposits are made within 72 hours.
5. Parent Congress Representative – Provide communication between TPS and Grove Patterson Academy.
  - Attend monthly TPS Parent Congress meetings.
  - Provide a report at the monthly PTO meeting.
6. Webmaster – Maintain the Grove Patterson Academy website, Facebook page, webmail, etc.
  - Ensure timely electronic communication between the body and faculty.
  - Read and respond to email in a timely fashion.
  - Communicate information provided by the Principal and Board via the website, email, and social media sites.
  - Create and maintain master list of contacts for body and faculty.
  - Responsible for outgoing email blasts.
  - Act as approver for information submitted to be posted by body and faculty.

Our school-based health centers offer COVID-19 testing (PCR and Rapid/antigen) and vaccines. Simply call the clinic closest to you to schedule an appointment - appointments are available Monday through Friday from 7:30 a.m - 4 p.m.

Scott High School - 419-442-7701

Rogers High School - 419-442-7702

Waite High School - 567-204-3056

Woodward High School - 567-343-6890

Thank you for being our partners in health.

## COVID Protocols

It is extremely important that you assess your child every morning before arriving to school. If your child has any of the following symptoms, they should remain at home. You should contact Nurse G. for further guidance:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle, body aches, head aches
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea/vomiting
- Diarrhea
- Close contact (within 6 feet for 15+ minutes) with someone who has a confirmed case of Covid-19 or someone who has exhibited symptoms of COVID-19.

If your child has any of these symptoms upon arriving to school they will be sent home.

## PTO Fundraiser Information-Updates for the Magic Show \*NEW

If you would like your child to attend the magic show but did not sell chocolate you will need to submit a \$30 dollar donation no later than Monday, April 11<sup>th</sup>. All chocolate money must be submitted by Monday, the 11<sup>th</sup> as well.

## Yearbook Orders

Yearbooks can no longer be ordered. The deadline to purchase was Friday, March 25<sup>th</sup>. They should be in mid May.

## 7<sup>th</sup>/8<sup>th</sup> Grade Sex/Human Trafficking Presentation \*NEW

We are working to educate our students about Internet Safety and how to protect themselves from the potential dangers of Sex/Human Trafficking. A speaker will be visiting our school on Friday, May 20, 2022, to speak with our 7th and 8th grade students.

If you DO NOT want your child to attend the presentation, please complete the bottom portion of the permission slip that was sent home and return it to Ms. Shuler-Freeman by Wednesday, May 18, 2022. You can also email Ms. Freeman your request to opt them out as well. If you have any questions or concerns, please contact Ms. Shuler-Freeman at 419.671.3350 or [ashulerf@tps.org](mailto:ashulerf@tps.org).

## CAMP INVENTION

Your kid can stretch their imagination with new, hands-on STEM adventures at Camp Invention®! This K-6 program comes to Grove Patterson Academy from June 13 to June 17. Register using SUM25 by 3/31 to save \$25 at [invent.org/mylocalcamp](http://invent.org/mylocalcamp).



### Now Enrolling for the 2022-2023 School Year Do you know any good families to enroll next year?

Please tell all your neighbors, friends, colleagues that we are enrolling for the 2022-2023 school year. Our application is available in the Main Office or can be emailed out as well. All pre-school families, unless you have a sibling already enrolled, must apply to be included in the lottery. Pre-School students are not guaranteed admittance into the Academy. Contact the Main Office with any questions!

### Kindergarten and 8<sup>th</sup> Grade Recognition SAVE THE DATE

Save the date! On Thursday, May 26<sup>th</sup>, **Kindergarten** family members are invited to attend a very special Kindergarten Recognition Program in the morning, from 8:30 - 9:45. At the conclusion of the program, Kindergarten students will be dismissed to their parents (or another adult family member, with permission.) This early dismissal applies ONLY TO KINDERGARTEN! Please plan ahead to make arrangements accordingly. More information will be shared as the program draws nearer.

\* Please note - this event may change at any time based upon Covid regulations.

Save the date! **8<sup>th</sup> Grade Recognition** will be held on Wednesday, May 25<sup>th</sup> from 8:30-10:30 a.m. in the gymnasium. More information will come forth as we move closer to this date. We will need volunteers and donations to make this a success.



### Testing Updates **\*NEW**

We did it! Ohio State Tests are completed for the 2021-2022 school year. Students and staff worked extremely hard this year. Thanks to parents for helping our scholars prepare for these tests and getting them to school on time. Test results will be made available to families in the Fall. Students that will be transferring to a different school, these results will be sent to your receiving school. If you do not receive them, you can always contact the school in late September and a copy will be forwarded to you.

## VOLUNTEER OPPORTUNITIES

### 7/8<sup>th</sup> Grade Volunteer Opportunity

Ms. Perry is in major need of paper towels. If you are in need of volunteer hours, please send in paper towels with your child. Remember, volunteer hours are given in \$10 increments. 1 volunteer hour = \$10 of donated items.

## School-wide Volunteer Opportunities-Be Sure to Complete the Google Volunteer Form

### School Opportunities

- Lunchroom (See Lunchroom Times)
- STOCK the LOUNGE (Snacks, drinks, whatever you would like to send in) \*Label Stock the Lounge
- Attend PTO Meetings (You must sign in)
- Teacher Appreciation Sign Up (See below to sign up to bring sweets for our Staff)  
<https://www.signupgenius.com/go/4090944A8AB2DA4FA7-ourteachers>
- Field Day May 20<sup>th</sup> Rain Day May 24<sup>th</sup> Sign Up Genius to Come
- We are in need of recess equipment Jump ropes (especially those good for double Dutch), Hula Hoops, Rubber Kick Balls (Kick Balls), Cornhole, Frisbees, Footballs, Large cones, Soccer balls
- Board Games (Uno Cards, Connect Four)
- School Store (We are in desperate need of school store help. Please sign up at the following link.  
<https://www.signupgenius.com/go/4090944A8AB2DA4FA7-school>
- Garden (Mowing, Planting) Contact Kara Houser khouser@tps.org
- The BOGO Book Fair (May 16 - 26 from 8:30 -2:30) is approaching faster than you think! Follow this link to the BOGO Book Fair Website and you can do two things there.
  1. Sign up to volunteer at the fair (this method is new!)
  2. Once April 25 hits, you can add money to your child's eWallet!

<https://www.scholastic.com/bf/grovepattersonacademy1>

I know there are people out there that need volunteer hours. NOW is the time to sign up to help! More information will come home after break. I know some parents take time off of work to help us out. I wanted to give you time in case you had to take time off.



### Box Tops

We are trying to get the Box Tops program up and going (again). It used to be a moneymaker for GPA and it switched over to an app and barely anyone uses it. We NEED you to use it! All you have to do is scan receipts from any store. I always scan all my receipts.

Here is what I need you to do to earn 1 HOUR VOLUNTEER TIME!!!

1. Download the Box Tops for Education app.
2. Enter Code: HF8849ET
3. Scan a receipt.
4. Share this (the code and all) with 5 of your family/friends and ask them to do the same thing.
5. Once you do this you can earn 30 min. volunteer time (for you and each of your friends/family) and enter it on the google form for volunteer hours. If you have multiple phones/emails in the house you can download this again and again. The key is that you scan a different receipt (and not an old one) each time on the app. You cannot use a receipt more than once.
5. You need to keep scanning receipts. Your child can do this, just tell them that they need to scan the receipt every time you go to the store.



## [How do you track your volunteer hours?](#)

Parents will be expected to track their hours through the below link this year. All volunteer hours will be tracked this way. A reminder all families must have 10 hours per family per year. Failure to complete this requirement can/will result in a removal from the Academy.

## [GPA Volunteer Tracking Form 21-22](#)



## [News from Profe' Flores](#)

Grades K-2:

“Starting this year, Kindergarten -2<sup>nd</sup> grade Spanish students will only receive comments on mid-quarter and quarter grade cards. To see your student’s progress in Spanish class before the comments come out on the report cards, please check the Parent Portal or contact Profe’ Flores directly.”

## [DROP OFF SUPPLIES/LUNCH](#)

A reminder that if an item is left at home such as lunch, shoes, Read and Respond or other item it cannot be dropped off. We are attempting to limit the amount of disruptions we have to the learning day. You would be surprised how many times we must contact a teacher’s classroom. If these items are brought, we will ask that you take them home.

Additionally, we have had many parents over the last several weeks ordering or bringing in/dropping off outside lunches or even some ordering from Grub Hub etc. Please note our policy is, your child can bring outside food items from home in their lunch boxes/bag, however they cannot be dropped off during the school day and will be turned away.

Thanks in advance for your understanding!

## [Drop Off/Pick Up Line](#)

7:45 am Only Bus Riders Can Enter the Building

7:55 am Car Riders Can Enter the Building

2:25 pm Bus Riders are Dismissed

2:30 pm Car Riders and Walkers are Dismissed (YMCA Child Care is also dismissed)

If any changes must be made to how a child is getting home, it must be done before 2:00 p.m. Many parents are texting, emailing, or calling during the middle of dismissal. It is no way we can notify teachers/children after 2:00 pm. It is simply too chaotic. Parents should also not text/call their child to get off the bus. It is no way we

can confirm it was the parent. Note, once a student is on the bus, we will not get a student off the bus unless it is an emergency. This is a safety concern and will be adhered to.

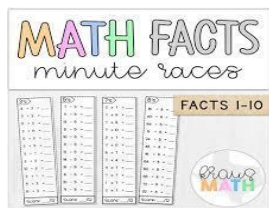
Please remember that students who are dropped off in the morning by car must remain in their vehicles until 7:55 a.m. Over the last several weeks I have noticed more and more students coming into the building earlier than they are supposed to. We must maintain a certain level of distancing that requires only bus riders (and a limited other exceptions) to enter the building before 7:55 a.m. Students will be asked to return to the vehicle if it is before the time. I apologize in advance.

### GPA Panel \*NEW

Our GPA Panel is in place to ensure that the GPA Yearly Parent Agreement is upheld. The panel monitors attendance, behavior, academics, and volunteer hours. Students referred can be removed from the Academy. It is important that families continue to commit and uphold to the ideals in which you agreed when you enrolled your child in the Academy. Families will be notified when a problem arises. Note serious offenses or fighting may be cause for immediate removal from the Academy.

### 4<sup>th</sup> Grade Math Fluency Club \*NEW

Does your child have trouble remembering their math facts? We have a club for that. If you are interested, see the attached flyer. Only a limited number of kids will be accepted. Return your flyer today!



### Background Checks-Updated with new link

We appreciate your interest in volunteering your time with our students - either as a parent, a community member, or in coordination with one of our valued community partners. Toledo Public Schools aims to produce competitive college and career ready graduates, and we will not succeed without partners like you!

TPS offers a variety of activities you may choose from when volunteering your time. **Simply complete and submit a Volunteer application and upon approval you will receive instructions on next steps.**

It is very important that the **information you enter on the application matches your government issued identification card** including your full legal name. It is important that you **provide a valid email address** so you can be notified as to the status of your application and for future communication. All information collected on the application will remain confidential and not be shared outside the volunteer program.

If you have any questions about the application, please call 419-671-0410 or email [volunteer@tps.org](mailto:volunteer@tps.org).

Thank you,

TPS Community Liaison

<https://apps.raptortech.com/Apply/NTI3OTplbi1VUw==>

You can also find it on our website following this

link: [https://www.tps.org/discover\\_tps/news/new\\_volunteer\\_application\\_now\\_available](https://www.tps.org/discover_tps/news/new_volunteer_application_now_available)

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## Lunch

Lunch times will be as follows:

K-10:30-11:00

7/8 11:05-11:35

¾ 11:40-12:10

5/6 12:20-12:50

½ 1:00-1:30

**No outside lunches can be dropped off if a lunch is forgotten.** Students will receive a school lunch. Additionally, no lunches can be ordered/delivered through apps such as Uber Eats, etc. We apologize for this inconvenience.

Lunch menus are available on the GPA App and the Toledo Public Schools website. [www.tps.org](http://www.tps.org). We also post any updates to our lunch menu on our GPA Facebook page. Feel free to email Ms. Heather at [hstover@tps.org](mailto:hstover@tps.org) if you would like to know the menu this week.

## Bussing Information

We are excited to announce that you have access to a new smartphone app that helps to improve communication, school bus safety, and efficiency. The Transportation Portal (aka Edulog Parent Portal) app provides you with planned time and location information for your child's bus ride to school. On a daily basis, the app will show you the GPA location of the bus and send you a push notification when it is nearing your bus stop.

The app is free of charge for our parents, caregivers, and students. In addition to displaying the location of your bus and sending the notifications, you can also receive time sensitive messages from our transportation department. You will also receive notification when a substitute bus is running your route due to scheduled maintenance on your regular bus, for example.

The app can be downloaded from the Google Play Store or the Apple App Store-either of which can be accessed by pointing your smartphone camera at this QR code:

Additional information about using Transportation Portal (aka Edulog Parent Portal) is available on our website at: [https://www.tps.org/departments/transportation\\_services](https://www.tps.org/departments/transportation_services). If you have additional questions regarding the app, please contact our transportation department at: 419-671-8541.

If you would like to request bus transportation for the 2021-2022 school or make changes to your current stop, it is imperative that you contact Karen in the Main Office at 419.671.3350 as soon as possible. Any additions/changes could potentially take 1-3 weeks. Currently there is an approximate 2 week wait on new bus requests/changes.

## Parent Portal/Google Classroom

The Parent Portal gives parents and guardians access to pertinent student information such as attendance records, class schedule, class work, report cards and transcripts. You can access the site by clicking on this link: <https://parentportal.tps.org> under the Registration Section. If any of these items need to be updated, we ask that you contact Karen in the main office. If you have questions, view the parent portal guidelines and questions:

[\*\*PARENT PORTAL USER GUIDE - UPDATED\*\*](#)

[\*\*PARENT PORTAL USER GUIDE \(SPANISH\)\*\*](#)

[\*\*FAMILY APP DIRECTIONS\*\*](#)



All assignments for the 2021-2022 school year for grades 3-8 will be posted through a digital format. This may be done by a Google Site, Google Classroom, or Parent Portal. Your scholars' teacher will verify what format they intend to use. This will take the place of a formal agenda book that we have used in the past. It is your responsibility (as stated in the Parent Contract Agreement) to ensure all assignments that are posted have been completed and returned. We have found that often times our wonderful children will tell the parent it is done but in actuality, it is not and a blank assignment turned in. You want to check and verify it is completed and accurate.

## YMCA After-School Care

If you are interested in your scholar receiving YMCA after school care, you can contact Rachele Wells they can email me at [rachellewells@ymcatoledo.org](mailto:rachellewells@ymcatoledo.org) or call me at 419-214-1875.

## Bullying/Harassment Notification \*NEW

Parents play an essential role in preventing bullying and in responding to their children's reports of bullying. To prevent their child from bullying another child, parents are encouraged to talk with their child about respecting others. In response to reports that their child has been or is being bullied, parents are encouraged to consider the following recommendations:

1. If your child experiences bullying at school, he/she should report it immediately to the teacher, counselor, or school administrator. Your child should also tell you, his parents about the incident.
2. If you as parents discover that your son or daughter is being bullied, you, as parents should contact the appropriate school officials (principal) and request an investigation.
3. Once the investigation is complete, you will be contacted to let you know the results of the investigation.

It is important that parents notify the school. I cannot stress this enough. I always mention the "snowball effect". Something that starts off extremely small can be easily rectified and stopped, however if we wait the effect of the situation will be far more serious.

### Resources for Parents

<http://www.stopbullying.gov/what-is-bullying/index.html>

<http://www.thebullyproject.com/parents>

<http://www.stopbullying.gov/prevention/talking-about-it/index.html>

[http://www.violencepreventionworks.org/public/bullying\\_tips\\_for\\_parents.page](http://www.violencepreventionworks.org/public/bullying_tips_for_parents.page)

<http://www.apa.org/helpcenter/bullying.aspx>

## Communication

It is very important that we stay connected. Please make sure that the front office has your most current contact information on file. Please make sure you read all your emails and follow us on social media. Listed below are different ways you can stay connected with Grove Patterson Academy.

**Office Hours:** Monday - Friday: 8:00am - 3:00pm

Phone: 419.671.3350 Fax: 419.671.3395

3020 Marvin Avenue

Toledo, Ohio 43606

**Teacher's Hours:** Monday - Friday: 7:55am – 2:45 pm.

Teachers are teaching throughout the school day. They may not be able to respond to questions until they have a break. Teachers will offer office hours during the week. These times can be located on the teacher's google classroom page.

Questions submitted after 3:00 p.m. may not be answered until the next school day. We will try to return most messages within 24 hours.

### **School E-mail**

See <https://www.grovecampsonpto.org/staff-directory>

### **School Website**

<https://www.grovecampsonpto.org/>

### **Social Media**

Follow us on Facebook <https://www.facebook.com/GroveCampsonPTO/>

### **GPA Communication/App.**

Download the Grove Campson Academy App in your App store.

### **District Communication**

Download the Toledo Public Schools App in your App store.

### **Weekly Newsletter**

Parents will receive the weekly parent newsletter via GPA App. It will also be posted online via our website. This newsletter contains important updates, school and district information, educational resources (link), and information about upcoming events, training, and workshops.



- 4/4-4/14 Math/Science Ohio Achievement Assessment
- 4/12 PTO Meeting 6:15p.m. Virtual
- 4/15-4/22 Spring Break
- 4/28 Kindergarten Registration Night (More Info to Come)
- 4/28 Parent Panel
- 5/2-5/6 Teacher Appreciation Week
- 5/5 PTO Meeting
- 5/16-26<sup>th</sup> BOGO Book Fair
- 5/19 2<sup>nd</sup> Grade Play Performance (\*Mrs. Meek's Class Only)
- 5/19 Parent Panel
- 5/20 Sex Trafficking Presentation (7<sup>th</sup>/8<sup>th</sup> Grade Only)
- 5/20 Last Day of SFA
- 5/20 Field Day
- 5/23 Imagination Station Visit
- 5/24 Field Day Rain Date
- 5/25 8<sup>th</sup> Grade Recognition Program 8:30-10:30 a.m. (We will begin promptly at 8:30 a.m.)
- 5/26 Kindergarten Recognition Program 8:30-10:00 a.m. (We will begin promptly at 8:30 a.m.)
- 5/26 Last Day of School



### **PARENTS!**

Remember to ask your child about how they are doing in I-READY each week.

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